

Trinitas School of Nursing Application Packet

RN Generic Track

	Generic RN Spring Semester	Generic RN Fall Semester
Application Submission dates	November 1st - November 30th	April 20th - May 20th
Decision Date on or before	December 15th	June 15th

If College is closed on last day of submission dates, applications will be accepted till end of next business day only.

To be considered for the Trinitas School of Nursing Generic RN program track, an application must be submitted by the published deadline. Late applications will not be accepted.

Please review carefully the minimum eligibility requirements listed below. All applicants must meet these requirements.

If you do not meet the minimum requirements, please refer to the corresponding number on the next page which outlines the next steps to take.

See next page for this number	Application Requirement Refer to Explanation of Application Requirements (Page 2)	Has this been met? (circle yes or no)
1	Have you completed Union County College admission process?	Yes No
2	Have you completed all developmental course work if applicable? (English and Math)	Yes No Not applicable
3	The NURE 130 co-requisite courses are BIO 105, ENG 101 or 112 (if ESL), and CHE 114. Does your unofficial Union County College transcript reflect completion of, transfer credit in, or enrollment in each of these courses?	Yes No
4	Do you have a Union County College GPA of 2.5 or better? Or, if you graduated high school within a year of NURE 130 application submission, do you have a high school GPA* of 2.5 or better? (Transfer credits do not carry GPA- see information on next page) *If you meet the timeframe criteria to be evaluated on a high school GPA, you must attach an official high school transcript	Yes No
5	Have you attended a Trinitas School of Nursing Information Session and provided receipt of attendance?	Yes No
6	Have you taken the TEAS within the past two years** and achieved a score of 50% or better? **TEAS results submitted with the NURE 130 application must be within two years of the date of application submission	Yes No

If you are a licensed LPN:

- You must apply for the LPN-RN program
- Please contact Associate Dean Kozachek at kozachek@ucc.edu for information regarding this program.

Decision Information

All applicants will receive a decision by email to their **Union County College Owl** email address.

Explanation of Application Requirements (by number)

- 1. Completion of the Union County College application and admission process**
 - a. All applicants to Trinitas School of Nursing must be current Union County College students, therefore completion of the Union County College application and admission process is required to apply to Trinitas School of Nursing.
 - b. Visit www.ucc.edu/admissions/. for information regarding the UCC admission process

- 2. Completion of developmental course work**
 - a. If applicable, please review the developmental course work in English and Math required to be eligible for Trinitas School of Nursing with Academic Advising. The following courses must be successfully completed to be admitted to Trinitas.
 - MAT 017 and ENG 097
 - b. This requirement is **not applicable** to students who have met the passing standard on Union County College placement testing and have been placed into college level courses.
 - c. Students with questions regarding whether they are required to complete developmental coursework should e-mail an Academic Advisor at nursing@ucc.edu.

- 3. The following co-requisite courses must be reflected on the applicants unofficial Union County College (UCC) transcript; as transferred, currently enrolled or completed**
 - a. Co-requisite courses are recommended to be taken before NURE 130, if possible.
 - BIO 105
 - ENG 101 or 112 (if ESL)
 - CHE 114
 - b. A minimum grade of C is required in all Science courses and all courses transferred to UCC.

- 4. Establish a Union County College GPA of 2.5 or higher or high school GPA* of 2.5 or higher**
 - a. A minimum Union County College GPA of 2.5 is required for admission.
 - The GPA must be established at Union County College *or*
 - *A high school GPA will be considered for applicants who graduated high school within a year of NURE 130 application submission.
 - b. **The only exception to the 2.5 GPA requirement is for students who have transferred all NURE 130 co-requisite courses and have a Union County College GPA of zero (0).

- 5. Attendance at a Trinitas School of Nursing Information Session**
 - a. Attendance at a Trinitas School of Nursing Information Session is required prior to submitting your application.
 - b. Attach receipt of attendance, if attended after July 2019.
 - c. The current Information Session schedule and instructions on how to register can be found on the homepage of www.trinitasschoolofnursing.org.

6. **You must obtain a minimum TEAS score of 50% prior to submitting your application**
 - a. All prospective students are responsible for reviewing and understanding the TEAS Assessment information located on the Trinitas School of Nursing website at <http://trinitasschoolofnursing.org/TSON-teas.htm>.
 - b. If the TEAS exam was taken outside of the Trinitas testing site, or the institution noted on the registration for the exam states anything other than Trinitas, an official TEAS transcript must be requested through ATI and sent to Trinitas School of Nursing.

**Application Submission Instructions for Trinitas School of
Nursing**
**Applications must be submitted within the outlined
timeframe.**

Only completed applications will be considered. A complete application will include:

1. Current **Unofficial Union County College Transcript** printed from webservice. This is the only college transcript that will be accepted.
2. TEAS Assessment Results
 - a. If you have registered to take the TEAS exam through Trinitas School of Nursing, attach a TEAS transcript.
 - b. If the TEAS exam was taken outside of the Trinitas testing site, or the institution noted on the registration for the exam states anything other than Trinitas, an official TEAS transcript must be requested through ATI and sent to Trinitas School of Nursing. There is a fee for this service.
 - c. Any questions regarding the transcript, please contact ATI at 1.800.667.7531.
3. Official High School Transcript, if applicable
 - a. Only applies to applicants who meet the timeframe criteria for high school transcript evaluation.
 - b. Official high school transcript must be attached to the application.
4. Receipt from Trinitas School of Nursing Information Session, if attended after July 2019.

Acceptable methods to submit applications

1. In person during office hours. **Office Hours are 8:30 a.m. – 4:30 p.m. Monday through Friday**
 - a. Applications may be delivered in person to the Trinitas School of Nursing Main Office at
Kellogg Building
40 West Jersey Street 3rd Floor Room 324
Elizabeth, NJ 07202
2. Locked mail box submission after hours
 - a. Applications may be submitted in the locked mail box located in front of the Trinitas School of Nursing Administrative Suite.
 - b. The mail box can only be accessed when Union County College is open.
 - c. Application will only be accepted during applicable time frame stipulated.
3. By mail
 - a. Applications can be mailed to:
 - Trinitas School of Nursing
 - 40 West Jersey Street 3rd Floor
 - Elizabeth, NJ 07202
 - b. Applications received by mail after the application submission time frame will not be considered.
 - c. **While not required, it is recommended for mailed applications to be sent using a trackable method such as certified mail.**

Trinitas School of Nursing Application

Fill in all fields below, print and sign for submission

Last name _____ First Name _____ Middle Initial _____

UCC Email Address _____

UCC Student Identification Number _____ Union County College GPA _____

Phone Number _____

Education History

Name of College _____ City/State _____

Dates of Attendance _____ Degree _____ Did you graduate _____

TEAS and Information Session Information

Date of the TEAS exam _____ Cumulative TEAS score _____

Date of Information Session _____

Checklist for Required documents to be attached

1. TEAS Transcript with "Trinitas" as institution _____ or, requested for electronic TEAS transcript submission _____
2. UCC unofficial transcript _____
3. Receipt from Trinitas School of Nursing Information Session (if attended after July 1st, 2019) _____
4. High School transcript, if applicable _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to enrollment, I understand that false or misleading information may result in my dismissal from the Program. I understand acceptance does not guarantee enrollment into future clinical nursing courses. I understand an incomplete form will not be considered.

Signature _____ Date _____