

**Trinitas School of Nursing/Union County College
LPN to RN Track
Consideration for LPN to RN Enrollment**

Complete application packet

Students applying for consideration into the Trinitas School of Nursing LPN to RN completion track must:

1. Must have a current LPN license.
2. Complete the Union County College application and admission process. For detailed information regarding the Union County College admission process please visit, <http://www.ucc.edu/admissions/>
3. State your UCC major as **Health Science, EGHN**.
4. Complete all developmental coursework, if required.
5. Have a GPA of 2.5 or better at Union County College.
6. Submit the following packet of information:
 - a. Consideration for the NURE 211 and NURE 212 form. Make sure all information requested is entered by the applicant into the consideration form.
 - b. Unofficial copy of the current Union County College transcript that indicates all courses taken at the UCC and advanced standing from other institutions. This unofficial transcript must be printed from Owl's Nest, not Web Services.
 - c. All information & documents submitted will not be returned.
 - d. All pre-requisite courses must be in the UCC unofficial transcript.
 - e. Incomplete forms and submissions will not be considered and will not be saved.
7. Use the student Owl email address only on the application form.

Acceptance to register for the fall semester

Registration into NURE 211 and NURE 212 is based on graduation from an approved Practical Nursing program, a current LPN license from any state, and completion of all pre-requisite courses. NURE 211 and NURE 212 are offered once a year, in the fall semester.

Applications for consideration for the LPN to RN track will be accepted between January 5th and March 5th of each year. The minimum grade point average (GPA) to be considered for registration is 2.5. **Admission to NURE 211 and NURE 212 is ranked based on GPA and total grade points earned at Union County College. Attendance at one Information Session is required to be considered for acceptance.**

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Applicants will be notified of their acceptance into the nursing courses by UCC email only ([@owl.ucc.edu](mailto:owl.ucc.edu)) in April of each year. **E-mail invitation to register for NURE 211 and NURE/NREL 212 will not be sent to a personal email address, only to the student's UCC email.**

Applications submitted between March 5th and June 1st will be considered only if all pre-requisite courses are complete and **if seats are available**. Applications for re-entry into NURE 211 or NURE 212 will be considered **if seats are available**. The GPA requirement for students waiting to re-enter a course is a minimum of 2.5.

A note to transfer students:

- The maximum number of transfer credits is **36**.
- All college transcripts must be evaluated. Be certain all the required pre/co-requisites are listed in the Student Information System database as transferred. The transferred courses must be reflected on your current Union County College unofficial transcript. Be sure to review the transcript before submitting your application form.
- Transfer students with a *Waiver Code "N"* require math placement testing or must present an exemption from math placement testing. You must test and pass or if tested and placed into a remedial course/s you must complete the course/s before requesting enrollment into NURE 211 and NURE 212.
- **Transfer applicants with two or more failures (grade of C or below) at another LPN to RN program will not be eligible for admission.**

Completed consideration packets are to be mailed to:

Trinitas School Of Nursing
Union County College
40 West Jersey Street, 3rd floor, Room 324
Elizabeth, NJ 07202

Packets may also be delivered in person. Packets must be delivered during office hours. Applications can be dropped into a locked drop box outside the school office after hours.

Regular Office Hours:

Monday through Friday, 8:30 AM to 4:30 PM

Summer Office Hours:

Monday through Thursday, 8:00 AM to 5:00 PM

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***Criminal History Background Check**

All students enrolled in the Trinitas School of Nursing program must have a negative criminal history background check. Background checks are mandated by all clinical agencies and must be completed prior to registration into NURE 211 and NURE 212. A “background investigation” form from TABB available at www.trinitasschoolofnursing.org must be completed and submitted online to the agency with the required fee.

Eligibility requirements and registration protocol are subject to change at the discretion of the Trinitas School of Nursing.

9/11; 8/12; 9/13; 9/14; 9/15; 4/17; 11/18