

**CastleBranch**

Trinitas School of Nursing  
**How to Place Order**

Welcome to **myCB**

To place your order go to:  
<https://portal.castlebranch.com/IW34>

Package Name (if applicable):

**PLACE ORDER** **SELECT PROGRAM** **SELECT PACKAGE**

To place your Initial order, you will be prompted to create your secure myCB account. From within myCB, you will be able to:

- View order results
- Manage requirements
- Complete tasks
- Upload documents
- Place additional orders

Please have ready personal Identifying Information needed for security purposes.  
 The email address you provide will become your username.

Contact Us: 888.723.4263 or [servicedesk.cu@castlebranch.com](mailto:servicedesk.cu@castlebranch.com)

**Click the link to CastleBranch. (IW34)**

Accessing CastleBranch through this link will bring you directly to TSON account.

**Any issues throughout the process, contact CastleBranch support: 888.723.4263**

**Available to assist you 6 days a week:**  
 Mon-Thur 8a-8p  
 Fri, 8a-6:30p  
 Sun, 10a-6:30p

**PLACE your order**

**CastleBranch**

HOME PACKAGE SELECTION FAQ CONTACT US

**Trinitas School of Nursing Portal**

This user-friendly portal guides you through program and package selection to quickly place your order and create your secure account.

After you complete your order and create your account, you can log in to your account to monitor your order status, view your results, respond to alerts, and complete your requirements. You will return to your account by logging into [castlebranch.com](http://castlebranch.com) and entering your username (email used during order placement) and your secure password.

Now let's get started by clicking the Place Order button below.

**PLACE ORDER**

Trinitas School of Nursing x +  
https://portal.castlebranch.com/IW34/package-selection

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HOME PACKAGE SELECTION FAQ CONTACT US

Please Select

Click the drop-down menu to see the list

Trinitas School of Nursing x +  
https://portal.castlebranch.com/IW34/package-selection

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Please Select

- IW34im: Generic RN Compliance Tracker
- IW34lpnim: LPN to RN Compliance Tracker
- IW34nj: Background Check
- IW34njout: Background Check
- IW34ny: Background Check
- IW34nyout: Background Check
- IW34zdt: Drug Test

Choose your NURE Track

Order you Criminal Background Check

Order your Drug Test

\*Students will need to bring proof of purchase to Trinitas Occ. Med. Department

\*\*\* **Urine Drug Screen** can **only** be done at Trinitas employee health (**call for appointment**).