

Trinitas School of Nursing
HEALTH & COURSE DOCUMENT REQUIREMENTS
Students Entering NURE 130

Please use the following information as a guide to assist you in completing your health and course document requirements, prior to registering for NURE 130. All must be submitted through CastleBranch. **All must be completed to allow on-time registration. Documents must be uploaded by due date, August 1st, for Fall semester registration to guarantee on-time registration. Read carefully!!**

What is CastleBranch?

CastleBranch is a company that TSON has contracted with for students to upload their registration requirements for approving and tracking.

Why complete by due date?

Students, entering NURE 130, who do not complete requirements by due date will not qualify to register on posted registration date for their course sections. Registration will be delayed until all requirements are met. Late registration limits available lecture sections.

How long will this process take?

Allow for a minimum of 2 weeks to make appointments, complete requirements, upload, and have all requirements approved in Castle Branch. Get started as soon as you are accepted in the program.

How do I begin?

1) Purchase your CastleBranch Requirements Tracker

- Go to: <https://portal.castlebranch.com/IW34im>
- Select: IW34im: Generic RN Compliance Tracker (\$43.00/fee)
- Place order
- Click + sign

2) Respond to class question: NURE 130

3) COVID Vaccine and Booster

- Upload proof of full COVID vaccination and Booster to include manufacturer and date(s)

4) Flu Vaccine – Fall semester students will be informed of date to upload current seasonal flu vaccine documentation

5) Attestation Page

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every course registration.

6) Code of Conduct

- Must be downloaded, signed, dated, and course indicated.
- New form is reupload to CastleBranch prior to every recourse registration